

**Early Childhood Programs
School Improvement Plan
Spring 2009**



Submitted to:
Dr. Nadine Binkley, Superintendent of Schools
Leominster School Committee

Submitted by:
Early Childhood School Council
Spring 2009

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School Improvement Plan

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School Improvement Plan Objectives

<i>English Language Arts and Mathematics</i>	
Code	Objectives
ELAM01	Students will receive targeted instruction and interventions to support academic achievement and social development.
<i>English Language Arts</i>	
Code	Objectives
ELA01	Students will receive expanded writing instruction to support student achievement in English Language Arts.
<i>Mathematics</i>	
Code	Objectives
MA01	Student will receive consistent formative assessments to track achievement.
<i>Health, Safety, and Wellness</i>	
Code	Objectives
HSW01	Students will be educated in a developmentally appropriate environment supported by research-based best practices.
HSW02	Students will develop social and emotional competence for learning, active citizenship, and leadership.
<i>Community</i>	
Code	Objectives
COM01	Program will increase formal and informal opportunities for parent support and involvement.

English Language Arts and Mathematics Objective

Code ELAM01			
Objective Students will receive targeted instruction and interventions to support academic achievement and social development.			
Measurement/Evidence Preschool screening results, work sampling/academic assessment tools, kindergarten screening results, DIBELS and GRADE results.			
Strategy 1 Assess all preschool students 3x during the school year using a work sampling instrument to establish baseline functioning and inform instruction.			
Tasks	Resources	Assigned Responsibility	Timeline
1. Conduct preschool screening of all incoming students to establish early readiness levels prior to placement.	ECP District	Administration Professional Staff	Fall 2008
2. Conduct pilot study of preschool assessment tools to identify most appropriate assessments for implementation.	ECP District	Assistant Principal Classroom Teachers	Spring 2009
3. Provide professional development for assessment tool implementation.	ECP District	Administration Classroom teachers	Summer 2009
4. Designate curriculum meetings and establish planning time for teachers to assess collected student data during 2009-2010 school year.	ECP	Administration	Summer 2009
5. Conduct initial work sampling assessment of all preschool students to establish baseline levels.	ECP	Classroom Teachers	Fall 2009
6. Assess data to establish student needs, create student goals, and inform instruction.	ECP	Administration Classroom Teachers	Fall 2009
7. Provide parents with information regarding goals and progress monitoring during IEP Meetings and parent conferences.	ECP	Classroom Teachers	Winter 2009

Code ELAM01			
Objective Students will receive targeted instruction and interventions to support academic achievement and social development.			
Measurement/Evidence Preschool screening results, work sampling/academic assessment tools, kindergarten screening results, DIBELS and GRADE results.			
Strategy 2 Refine DIBELS assessment analysis at kindergarten level to trigger interventions aligned with RTI model.			
Tasks	Resources	Assigned Responsibility	Timeline
1. Analyze DIBELS assessment data focusing on students who score at Some Risk on benchmark tests.	District ECP	Administration	Summer 2009
2. Designate curriculum meetings and establish planning time for teachers to assess collected student data during 2009-2010 school year.	ECP	Administration	Summer 2009
3. Provide professional development for conducting DIBELS data analysis.	ECP District	Administration Professional Staff	Fall 2009
4. Teachers will analyze individual and class wide data through on-going data meetings to inform instruction and interventions.	District ECP	Professional Staff	Fall 2009
Strategy 3 Implement Lexia reading program as intervention in English Language Arts for kindergarten students.			
Tasks	Resources	Assigned Responsibility	Timeline
1. Provide program training professional development for teachers.	District ECP	Administration Professional Staff	Spring 2009
2. Ensure buildings have met technological requirements for program implementation.	District ECP	Administration	Summer 2009
3. Teachers will utilize Lexia as an intervention for identified students.	ECP District	Professional Staff	Fall 2009
4. Support implementation through continued professional development.	District ECP	Administration Professional Staff	Winter 2009

Code ELAM01			
Objective Students will receive targeted instruction and interventions to support academic achievement and social development.			
Measurement/Evidence Preschool screening results, work sampling assessment tool, kindergarten screening results, DIBELS and GRADE results.			
Strategy 4 Implement 1 st Steps mathematics program as intervention for identified kindergarten students.			
Tasks	Resources	Assigned Responsibility	Timeline
1. Train initial cohort of teachers in 1 st Steps mathematics program through district professional development.	District ECP	Math Coaches Classroom Teachers	Spring 2009/Fall 2009
2. Designate curriculum meetings and establish planning time to support implementation during 2009-2010 school year.	ECP	Administration	Summer 2009
3. Support program implementation through additional professional development, cohort participation, and curriculum meeting time.	ECP District	Administration Professional Staff Math Coaches	Fall 2009 – Spring 2010
4. Teachers will utilize 1 st Steps math program as intervention for identified students.	District ECP	Professional Staff	Fall 2009
Strategy 5 Implement new kindergarten screening process prior to Fall 2010.			
Tasks	Resources	Assigned Responsibility	Timeline
1. Perform inventory of screening materials and create list of needed supplies.	District ECP	Administration	Spring 2009
2. Determine staffing needs and create screening scheduling protocol for use at kindergarten registration.	District ECP	Administration	Winter 2010
3. Schedule screening appointments at kindergarten registration.	ECP District	Administration Professional Staff	Spring 2010
4. Conduct kindergarten screening.	District ECP	Administration Professional Staff	Spring 2010

English Language Arts Objective

Code ELA01			
Objective Students will receive expanded writing instruction to support student achievement in English Language Arts.			
Measurement/Evidence Student writing portfolios and writing folders.			
Strategy Teachers will implement Writers' Workshop program.			
Task	Resources	Assigned Responsibility	Timeline
1. Designate curriculum meetings and establish planning time to support implementation during 2009-2010 school year.	ECP	Administration	Summer 2009
2. Teachers will receive initial professional development on program launch and instruction.	District ECP	Administration Classroom Teachers Title I	Fall 2009
3. Teachers will utilize program supported by monthly professional development, including modeled instruction and facilitated discussion.	District ECP	Administration Classroom Teachers Title I	Fall 2009 – Spring 2010

Mathematics Objective

Code MA01			
Objective Students will receive consistent formative assessments to track achievement.			
Measurement/Evidence All teachers will keep math assessment binders that track student achievement on Investigations standards.			
Strategy Standardize formative assessment procedures in mathematics.			
Task	Resources	Assigned Responsibility	Timeline
1. Provide professional development on Investigations assessment protocols and differentiated instruction.	ECP District	Administration Classroom Teachers Math Coach	Spring 2009
2. Designate curriculum meetings and establish planning time for teachers to assess collected student data during 2009-2010 school year.	ECP	Administration	Summer 2009
3. Purchase necessary supplies for math assessment binders and create assessment schedule for 2009 – 2010 year.	ECP	Administration	Summer 2009
4. Implement assessment schedule. Assess data to establish student needs, create student goals, and inform instruction.	ECP	Administration Classroom Teachers	Fall 2009

Health, Safety, and Wellness Objectives

Code HSW01			
Objective Students will be educated in a developmentally appropriate environment supported by research-based best practices.			
Measurement/Evidence NAEYC Accreditation by Spring 2011 and completed administration and teacher portfolios.			
Strategy 1 Complete NAEYC self-study and submit application materials by Spring 2010.			
Task	Resources	Assigned Responsibility	Timeline
1. Provide professional development on NAEYC classroom portfolio creation.	ECP	Classroom teachers Administration	Fall 2008
2. Attend workshops on NAEYC accreditation process and put in place formal supports to guide process.	ECP District DESE	Administration District	Spring 2009
3. Create timeline for self-study completion.	ECP	Administration	Spring 2009
4. Designate curriculum meetings and professional development to support self-study completion during 2009-2010 school year	ECP	Administration	Summer 2009
5. Administration and teachers will document best practice by creating portfolios that contain evidence of compliance with NAEYC standards.	ECP	Classroom teachers Administration	Fall 2009
6. Submit formal application materials to NAEYC.	ECP	Administration Professional Staff	Spring 2010

Code HSW02			
Objective Students will develop social and emotional competence for learning, active citizenship, and leadership.			
Measurement/Evidence			
Strategy 1 Increase social and emotional competence through direct instruction in social skills and emotional regulation.			
Task	Resources	Assigned Responsibility	Timeline
1. Provide classroom-based instruction in Second Step for all students.	ECP	Classroom teachers Administration	Fall 2008
2. Offer targeted instruction in social skills and emotional regulation to students in need of additional services as identified by parents and staff.	ECP	Guidance Personnel	Fall 2008
3. Collaborate with agencies providing mental health services to meet the needs of students with significant social and emotional difficulties.	ECP	Administration Guidance Personnel	Fall 2008
4. Provide professional development for staff on developing classroom strategies that promote self control and social connectedness.	ECP	Administration Professional Staff	Winter 2010

Community Objective

Code COM01			
Objective Program will increase formal and informal opportunities for parent support and involvement.			
Measurement/Evidence Parent Surveys.			
Strategy 1 Increase parent involvement with regular scheduled workshops at Early Childhood Program schools.			
Task	Resources	Assigned Responsibility	Timeline
1. Host autism focused parent workshop series at Samoset Preschool.	ECP District	Professional Staff	Winter 2009
2. Survey parents to identify workshop topics for preschool and kindergarten parents (ie. behavior management, early literacy skills, etc).	ECP	Administration Professional Staff	Spring 2009
3. Develop a schedule to provide four workshops throughout the school year.	ECP	Administration	Summer 2009
4. Host parent workshops and evaluate through parent feedback surveys.	ECP	Administration Professional Staff	Fall 2009 – Spring 2010
Strategy 2 Expand informal opportunities for parent contact.			
Task	Resources	Assigned Responsibility	Timeline
1. Schedule parent/administration coffee for mornings and nights at each school.	ECP	Administration	Summer 2009
2. Establish monthly e-mail newsletter to parents.	ECP	Administration Professional Staff	Fall 2009
3. Create fall family event in order to establish relationship between home and school at the beginning of the school year.	ECP	Administration Professional Staff	Fall 2009

Appendix A

Assessments Utilized 2008-2009 School Year

Summative Assessments

The following assessments are given one to two times per year. Their purpose is to determine whether students have met intended standards by a specific deadline.

- MEPA – Massachusetts English Proficiency Assessment – Kindergarten
- Mela-O – Massachusetts English Language Assessment / Oral – Kindergarten
- GRADE Test – Kindergarten

Formative Assessments

The following assessments are given at least four times per year. Their purpose is to monitor student progress, to analyze the effectiveness of instruction, and to identify standards that need to be revisited.

- DIBELS Test – Kindergarten

Screening Instruments

- Battelle – Preschool
- Dial 3 - Kindergarten

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